

Edify RE
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ATTENDANCE POLICY

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Legal Name of Education Provider: A Mentor Rich Realty Group, Inc.

Advertised Name of Education Provider: Edify RE

Name of Education Director: Ayesha Richardson

Attendance will be monitored closely and recorded via spreadsheet. Instructor and/or moderator will make notations of late arrivals, early departures, and time out of class – including distractions including (synchronous course with camera off, in a vehicle, or distracted with other non-class activities). At the end of the class meeting date missed class time will be calculated and added to the spreadsheet.

When a student has reached 75% of maximum time missed, the instructor will notify the student via email and copy the Education Director on the email.